

Town Administrator Report 10-30-23

- Attended a virtual training session with Jenn, through VLCT, that dealt with Municipal budgeting issues through three different presentations: Legal obligations concerning the Select Board, the budget and Town Meeting day, a high level overview of the pros and cons of towns taking on debt through the Vermont Bond Bank to accomplish projects, and a summary of towns obligating or transferring their ARPA funds before the 2024 due date. The presentations will be emailed to us for further review
- Completed the PACIF renewal questionnaire for 2024-2025 on the online portal. There is an additional piece that will need to be signed by Lance concerning uninsured driver coverage (in packet)
- A reminder that there is a survey concerning the proposed route 5 bike path that requires input from both Lance and the Planning Commission Chair, which was emailed out to us last week
- Had a staff meeting on Thursday, discussed IT concerns, budgeting, the possibility of an assistant ZA, and holiday closures
- Sent out invites to department heads to meet directly with the Treasurers and I to go over budgets in preparation of meeting with the SB
- Tad and I working directly with Tom Brown and Amy to finalize details concerning the Alum treatment process from both a technical and financial side so we can have concrete details to share with the public
- The transfer gate project should have the bulk of the work done between 11/6 and 11/8 from all parties involved. We then will have to wait for GMP to inspect the work before connecting power to the pedestal. We will have to come up with a list of who needs entry access codes/ key fobs as well
- Working on grant close out for the Lake Morey rd culvert project, with Rita Sito
- Working on closing out the Milfoil Grant for the year as well
- Tad has been helping me collect all the necessary invoices and work details from the July 4th weather incident so we can get refunded through VTrans for the work that was done by us on State property, that will be wrapped up very soon
- Met with All-Access and Noel to go over IT budgeting needs for 2024
- Met with Rita Sito to discuss logistics of moving into phase 2 of the Rt 5 Stormwater grant. She is offering to manage the grant on our behalf and keep the ball rolling on phase 1 planning through Chris Rivet.
- Wayne will be taking emergency service classes on Mondays and Wednesdays until February so will not be able to appear at the SB meetings in person until they are completed