

## Town Administrator Report 1/2/24

- Followed up with Marikate Kelley concerning our legal issue, we are on track for the time being and the Town has no further actions to address for now
- The gate at the transfer station is repaired, the entire control board was faulty after only running for two days. Luckily, it was under warranty so no further cost to the Town. I will have to spend some time reprogramming admittance codes and reaching back out to everyone I've spoken with so far that need access
- We received our grant award for 2023's Aquatic Nuisance Program, still waiting on the Grant in Aid award and the payment for the July 4<sup>th</sup> tree removal work that the Town completed for the State
- Still waiting for several department's reports to be added into the Town Report before the due date is upon us. I will be working with Georgette to collect these promptly
- I have been in touch with Gate Keeper, the locksmith I've been working with to get the front door re-keyed. The plan is to complete the re-keying on Thursday or Friday, they will give us 20 keys that are sequenced so we can keep better track of who has building access.
- Finished several online cybersecurity trainings for All-Access last week
- Since the 1/8 meeting is also the annual Budget Committee meeting, does the Selectboard want to start earlier than 6pm to accommodate both meetings?