



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, November 18, 2024

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:01 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson
A quorum was met.

Town Administrator: Ryan Lockwood

Minutes Taker: Patty Tompkins

Visitors in person: Lynne Fitzhugh, Suzanne Pacillio, Laura Tucker, Sandra Marsh,
Justin Adams

Visitors on ZOOM: Arlene Guest

AGENDA APPROVAL AND MODIFICATIONS

Hold Executive Session for Personnel

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report. The following topics were discussed:

- Clemson mentioned that the Planning Commission needs to update the Town Plan. Lynne Fitzhugh agreed that some priorities need to be included.
- Berger and Suzanne Pacillio had a brief discussion concerning Economic Development. The requirements for funding include property lot sizes and town designated areas such as wastewater.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- Lockwood met with the water operators and Alan Legacy, manager from VTrans, to discuss the details of the Rt 5 paving job that should start in May of 2025.
- Access to the online FEMA grant program is now available. The Fire Department is working to supply the required data to apply for a FEMA grant.
- The 2025 contract for the 4th of July Fireworks is secured.

- Quotes are being received to replace the generator at the Emergency Services Building.
- The Aquatic Nuisance Control Permit was submitted with assistance from SOLitude.
- Jeremy Greeley was asked for an update on the vault project.
- Woodsman Tree Service will provide a quote to trim branches on the Common and the railroad property.

NEW BUSINESS

Quinntown Contract Discussion

Sandra Marsh and Justin Adams came to discuss their contract renewal.

Conversation touched on containers, types of trash (plastics, metal, brush, construction debris), and the traffic flow and hours of operation at the Transfer Station.

Conservation Commission Discussion

Fitzhugh, Pacillio, and Tucker were present to discuss starting a Conservation Commission in the Town of Fairlee.

They would like to hold a panel discussion this winter with neighboring commissions to hear what they do in their towns and to answer questions from the public.

The Conservation Commission is not in the Town Charter. It would have to be voted on.

Rivendell Athletic Booster Club Holiday Tree Auction

The Selectboard approved the club to use the Town Common for a holiday tree auction. The date is to be determined.

Maintenance Help Discussion

Various options were discussed. Details are being deferred to an Executive Session.

Mowing Bids for Town Buildings

Three bids were received for the Selectboard to review.

OLD BUSINESS

Town Wastewater Discussion and Updates

Andrea Day, engineer at Dufresne, discussed a few of the Town wastewater options with Berger. One option is the analysis of using a leech field. An additional discussion took place in regard to a waste treatment plant.

Another consideration is whether the town wants to have electrical lines buried. It could change the location of wastewater treatment options.

Berger also addressed the lake water quality and septic issues around Lake Morey.

Fire Department FEMA Discussion and Updates

The Selectboard and Fire Department are working together to gather information to apply for a FEMA Firefighter's grant to update equipment.

Ordinance and Procedures Discussion – Festival

Modifications continue to be made to bring the Festival Ordinance up to date.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of November 12, 2024, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 11-12-24 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

None.

EXECUTIVE SESSION

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for personnel reasons. The motion passed unanimously.

Opened: 8:12 PM

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 8:40 PM

No action taken.

NEXT SELECTBOARD MEETING: Monday, November 25, 2024.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 8:40 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker