



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Tuesday, November 12, 2024

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson
A quorum was met.

Town Administrator: Ryan Lockwood

Finance Manager: Jess Chase

Minutes Taker: Patty Tompkins

Visitors in person: David H. Adams

Visitors on ZOOM: None

AGENDA APPROVAL AND MODIFICATIONS

Hold Executive Session for Legal

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as written. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- GOGov plans to feature the Town of Fairlee Focus in their upcoming newsletter.
- Budget meetings continue with town departments this week.
- Lockwood met with Rita Seto, Municipal Project Manager, for the Town's Stormwater projects. Dubois and King was selected as the engineering consultants.
- I-91 Update: The interstate will reopen to a single lane by 11/22 and be fully open to two lanes by 12/13/24. The next phase of the project in 2025 needs to go out to bid.
- Lockwood is working with a FEMA representative to gain access to FEMA's grant online system.
- Progress continues on an analysis of a village wastewater project.
- Alliance Construction agreed to repair the sidewalk before the year ends.

NEW BUSINESS

Request for Access to Transfer Station Recyclables

David Adams came to discuss collecting recyclables at the Town Transfer Station. The Selectboard consulted with an attorney, who advised that pickups occur during normal operating hours. There is a liability issue if done after hours.

Two Rivers Shared Services Discussion

Lockwood distributed a packet from the last meeting with Two Rivers Regional Planning. Two Rivers paired up towns and Fairlee got paired with Newbury. One shared service of interest could be a grant writer, which could serve multiple towns. EV charging stations and Norwich Solar's 25 year contract were also discussed.

Town Wide Wastewater Discussion

Berger and Lockwood had a one hour discussion with Andrea Day, chief engineer with the Dufresne Group.

One significant change is the amount of land required for the wastewater. It decreased from three-seven acres to one and 1/2 acres.

The Town is considering the cost as well as the location of the wastewater field.

OLD BUSINESS

Ordinance and Procedures Discussion – Festival

Mills reviewed his updates to the Festival Ordinance. In particular, he created a separate Emergency Plan document for the Selectboard to review. The Emergency Plan document will be referenced from within other ordinances as needed.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of November 04, 2024, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 11-04-24 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

None.

EXECUTIVE SESSION

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for legal. The motion passed unanimously.

Opened: 7:07 PM

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 7:48 PM

Action Item:

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to accept the plaintiff's first set of interrogatories to defendant Town of Fairlee. The motion passed unanimously.

NEXT SELECTBOARD MEETING: Monday, November 18, 2024.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:52 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker