



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Tuesday, October 15, 2024

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson
A quorum was met.

Town Administrator: Ryan Lockwood

Finance Manager: Jess Chase

Town Clerk: Georgette Wolf-Ludwig

Lister: Noël Walker

Minutes Taker: Patty Tompkins, absent

Visitors in person: David H. Adams, Robyn Noble, Dan Ludwig, Ross Cannon,
Lance Colby, Michael Wright, Barry Larson, Jen Johnson

Visitors on ZOOM: None

AGENDA APPROVAL AND MODIFICATIONS

Table Zoning Administrator Report under Public and Staff Comments.

Add Executive Session for Legal.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

David Adams

Adams requested permission to collect cans from the Town Transfer Station. The Selectboard approved the request. He will redeem the cans to benefit a non-profit organization.

Zoning Administrator's Report

Tabled.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- Discussions were held at a meeting hosted by Vital Communities concerning town trash services. Towns in attendance included Thetford, Hartford, Hanover, Norwich

and White River Junction. Most towns were not pleased with the trash services provided by the same company.

- The Vermont Door Company came to address three problem doors in the Town Hall.
- Work on the Aquatic Nuisance Grant should be completed this week.
- Reimbursement for the Alum treatment forgivable loan has been received.

NEW BUSINESS

24/25 Budget Discussion with Department Heads

Robyn Noble, Recreation Council

Noble would like to see the Lifeguard pay increased to \$17.00/hour and the Beach Manager's pay increased to \$20.00/hour.

Noël Walker questioned the need to have a landline at the Beach building. Cannon responded that for best practice of emergency services, the landline should remain.

Georgette Wolf-Ludwig, Town Clerk

Wolf-Ludwig would like to increase the number of hours per week for the Assistant Town Clerk's position. She also expressed the need to have trees trimmed and/or replaced on the Town Common.

Noël Walker, Lister

Appraisals are due every six years. Walker is concerned about the cost to complete the task. She also stated that a position will open up in her department in the near future.

Chief Briggs, Police Department

Chief Briggs would like to have a new police cruiser ordered in early 2025. Once ordered, it will take approximately four months to be delivered. Briggs also reported that he had 2024 mailing expenses that were not actual PD mailings.

Ross Cannon, FAST Squad

Cannon reported that the Fire Department fleet is failing. Berger stressed that records need to be updated for the Board to apply for grants.

Mike Wright, Road Agent

Wright received an award.

Noël Walker felt that the Road Department budget should be increased and that road repairs should be placed on a rotating schedule.

Jen Johnson, Library

Johnson stated that the library is in limbo waiting for a determination on the building structure. She also noted that both the outside storage area and the HVAC system need attention. She said the library committee is frustrated waiting for the results of grant funding.

Lance Colby, Water Commission

Colby reported that some storage equipment is 30 years old. He would like to work with the Dufresne Group on the Asset Management Plan.

State Award Discussion

(skipped over)

Planning Commission Applicant Interim Appointment

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to appoint Moriah Ludwig to the Planning Commission to fill Rob Chapin's term until the next town meeting. The motion passed unanimously.

Water Line Repair Policy Review

The Selectboard discussed the location of the main lines along Route 5 and questioned who would be responsible for the repairs.

OLD BUSINESS

Emergency Vehicles Discussion

In order to apply for grants, historical data must be recorded by the Fire Department for each incident. Clemson offered to help complete a data input form.

I-91 Projects Update

The Selectboard continues to look for a contact for the VTrans I-91 project.

Ordinance and Procedures Discussion – Festival

Mills continues to make refinements to the Festival Ordinance.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of October 07, 2024, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 10-07-24 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

Mills: Ordinances.

Clemson: Talk with the Fire Department.

EXECUTIVE SESSION

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for legal reasons. The motion passed unanimously.

Opened: 8:34 PM

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 8:47 PM

No action taken.

NEXT SELECTBOARD MEETING: Monday, October 21, 2024.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 8:38 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker