



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, July 29, 2024

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:02 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson
A quorum was met.

Town Administrator: Ryan Lockwood

Zoning Administrator: Chris Brimmer

Treasurer Assistant: Jennifer Garrow

Finance Manager: Jess Chase

Town Clerk: Georgette Wolf-Ludwig

Lister: Noël Walker

Minutes Taker: Patty Tompkins

Visitors in person: Dan Ludwig, Don Weaver, Richard Kenney, Jonah Richard

Visitors on ZOOM: Austin Meehan

AGENDA APPROVAL AND MODIFICATIONS

Add Tobacco Substitute Endorsement under New Business

Add Don Weaver and Milfoil Discussion under New Business

Table Ordinance and Procedures Discussion under Old Business

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Zoning Administrator's Report

Brimmer presented his report on the following topics:

- The Development Review Board is down a member.
- A warning was displayed for a Short Term Rental (STR) for August 14.
- The Bridge and Main project: One opposition felt the project is worthy, but that public funds should not be used. Negative emails have been sent to state officials. There have been 15 positive comments about the project.

Jonah Richard informed the Board that his company is having a market study on housing. Once completed, he will share the study findings with the Town.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- A reminder that Lockwood will be out of the office 7/30/24 -8/6/24.
- Partial delivery of the speed humps and signs arrived.
- The 1111 permit for the Phase II Stormwater Project has been completed and sent into VTrans. The next step is to procure a Project Manager, from either the list of State approved companies or by reaching out to the Regional Planning Commission. This phase of the project is covered by Federal grant monies, which require a higher level of detail.
- Document gathering continues for the legal issue from 2020.
- A meeting to review the Sidewalk Project punchlist will be scheduled with Casey Leithead from Alliance Construction at the end of August.
- The forgivable loan agreement for the Alum treatment needs signing by the Selectboard. The Selectboard signed the agreement.

NEW BUSINESS

Don Weaver and Milfoil discussion

Don Weaver reviewed past treatments to kill milfoil. The permit has expired.

Weaver is asking the Board for permission to work with SOLitude to schedule a treatment in 2025. The cost will be 60-70K, where Lake Morey foundation (LMF) will contribute 50% of the cost. The Board feels the request is reasonable.

Tobacco Substitute Endorsement

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the application for a tobacco substitute product for Vermont Retail 2 Inc., DBA Fairlee Food Mart. The motion passed unanimously.

Grand List Errors and Omissions w/ Listers

Noël Walker mentioned 2024 was the first year Fairlee had to work with subsidized housing. The data was collected by the property owner and then presented to the state.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to accept the Errors and Omissions Certificate for 501 North. The motion passed unanimously.

Set 2024 Tax Rate

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to accept the 2024 Tax Rate as presented by the Finance Manager. The motion passed unanimously.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to accept an 8% Penalty Tax on late tax bills as presented by the Finance Manager. The motion passed unanimously.

Q2 Municipal Budget Review w/ Budget Committee

Richard Kenney led the Budget review discussions by department.

OLD BUSINESS

Aloha Camp Marathon on Lake Morey Road

The marathon will be held on 8/9/24 from 11:30am – 1:00 pm.
The Town would like to see caution signs displayed to alert traffic around the lake.

I-91 Closure Discussion

There is no news on when the project will be finished.

Vault Engineering Discussion

An in-person meeting will be scheduled with the engineer.

Town Projects Strategic Planning

Document management was discussed.
Berger would like to schedule a work session to review the status of the Town projects.

Ordinance and Procedures Discussion – Street Naming, ATV, Festival
Tabled.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of July 22, 2024, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 07-22-24 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

- Berger: Schedule a work session for grants and Town Projects.
- Mills: Continue to work on ordinances.

EXECUTIVE SESSION

None.

NEXT SELECTBOARD MEETING: Monday, August 05, 2024.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:59 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker