



**Selectboard Meeting Minutes**  
**Final**  
**Town of Fairlee Town Hall**  
**Monday, June 10, 2024**

**CALL TO ORDER:** Peter Berger, Chair, called the meeting to order at 6:00 PM.

**PRESENT**

**Selectboard Members:** Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson  
A quorum was met.

**Town Administrator:** Ryan Lockwood

**Finance Manager:** Jess Chase

**Treasurer Assistant:** Jennifer Garrow

**Town Clerk:** Georgette Wolf-Ludwig

**Minutes Taker:** Patty Tompkins

**Visitors in person:** None

**Visitors on ZOOM:** None

**AGENDA APPROVAL AND MODIFICATIONS**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as written. The motion passed unanimously.

**PUBLIC AND STAFF COMMENTS/REPORTS**

**Zoning Administrator's Report**

The Selectboard reviewed Brimmer's report. The following topics were discussed:

- Water and sewer systems in the village area as well as lot size.
- The Home Act with amended "Routine Adoption" procedures that would allow bylaws to be adopted without a townwide vote.

**Town Administrator's Report**

Lockwood presented his report and gave updates on the following:

- Conversations regarding the Asset Management Program.
- A pre-Alum treatment meeting to discuss any last minute questions or concerns.
- A supporting stone wall issue at 109 Joe's Road.
- A follow-up on the Lead Service Line Replacement Plan by TruPanni. No action is required at this time.

- The turtle season around Lake Morey. VT Fish and Wildlife will provide some informational and warning signs in hopes to reduce turtle accidents and deaths.
- The staff had a pleasant lunch get-together.

## **NEW BUSINESS**

### **Asset Management Follow Up Discussion**

Lockwood spoke with Elizabeth Emmons from Dufresne and Sarah Bayer from the Vermont DWSRLF program (Drinking Water State Revolving Loan Fund).

Time is starting to run out for the forgivable loan.

Step 2 involves mapping out all of the water system tie-ins. The work needs to be completed by next summer for the State to review it.

It was noted that the Town did receive a map of all data points as well as a Microsoft Access database with the point data.

Berger pointed out that the missing piece is an interface that would manage the data points. Lockwood will set up a meeting.

## **OLD BUSINESS**

### **Lake Morey Road Speed Hump Discussion**

This week, it was decided that speed tables might be preferable to speed humps.

Speed tables come in different sizes that reduce the speed of vehicles.

Lockwood reached out to Sign logics via Source Well, a company that helps out municipalities. More information on both types will be coming soon.

### **Childcare Payroll Tax Contribution Discussion**

Jess Chase and Jenn Garrow provided a spreadsheet that showed payment options made by the Town and employees.

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve that the Town will cover the employee cost of the Childcare Payroll Tax Contribution. The motion passed unanimously.

### **I-91 Closure Discussion**

The request for a 'Right turn on red' sign was turned down.

### **Town Projects Strategic Planning**

The Town Hall building, and a new vault are the two main projects at hand.

Inquiries will be made concerning the status of the new vault.

## **Lake Morey Alum Treatment Updates**

The Alum Treatment is on schedule.

## **Ordinance and Procedures Discussion – Street Naming, ATV, Festival**

Mills reviewed boiler plate ATV information contained in other VT towns.

The Selectboard discussed the information that should be included in the ATV Ordinance.

The Street Name and Festival Ordinances were not discussed.

## **ORDERS & CORRESPONDENCE**

Completed.

## **APPROVAL of June 3, 2024, Draft Minutes**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 06-03-24 as amended. The motion passed unanimously.

## **ACTION ITEMS/ASSIGNMENTS/AGENDA**

Mills: Draft a letter to G. Barrett detailing extension date information.

Berger: Invite Chris Brimmer to attend the next Selectboard meeting.

## **EXECUTIVE SESSION**

None.

**NEXT SELECTBOARD MEETING: Monday, June 17, 2024.**

## **ADJOURN**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:45 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker