



**Selectboard Meeting Minutes**  
**Final**  
**Town of Fairlee Town Hall**  
**Monday, May 06, 2024**

**CALL TO ORDER:** Peter Berger, Chair, called the meeting to order at 6:01 PM.

**PRESENT**

**Selectboard Members:** Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson  
A quorum was met.

**Town Administrator:** Ryan Lockwood

**Minutes Taker:** Patty Tompkins

**Visitors in person:** Police Chief Wayne Briggs

**Visitors on ZOOM:** Bernice Mills, Ross Cannon

**AGENDA APPROVAL AND MODIFICATIONS**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as written. The motion passed unanimously.

**PUBLIC AND STAFF COMMENTS/REPORTS**

**Zoning Administrator’s Report**

The Selectboard reviewed Brimmer’s report.

**Police Report**

Chief Briggs presented his monthly report.

**April 2024 Fairlee Law Enforcement Activity Report**

The month of April Fairlee had a total of 85 calls broken down as follows:

Fairlee Police Department: 55 incidents consisting of:

18: Property checks.

15: Traffic stops.

7: Directed patrols

5: Agency assist

2: Phone problems

2: Citizen assist.

2: Fraud.

2: Motor vehicle complaints.

1 ea. Suspicious, search warrant.

Vermont State Police: 30 incidents consisting of:

17: Traffic Stops (12 on I-91)

3: Information.

2: Alarm.

1 ea. Family fight, Agency assist, Citizen dispute, Welfare check, Disabled vehicle (I-91), Citizen assist, Assault, Crash (I-91).

Following his report, Chief Briggs gave an update on issuing a warning to Gary Barrett, who has numerous unregistered vehicles on his property and has been selling car parts on the Internet.

### **Town Administrator's Report**

Lockwood presented his report and gave updates on the following:

- The Sidewalk Project is almost completed. The crosswalks have been painted.
- The permits for the Stormwater Project have to be re-submitted to the state.
- The Town Hall sprinkler system will be repaired next week.
- Hiring and training for the beach staff and Greeters are near completion.
- The development of the Fairlee Focus app is progressing.

### **NEW BUSINESS**

#### **Access Permit Application Signing**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the Aloha Foundation Access Permit Application. The motion passed unanimously.

#### **New Fire Truck Discussion**

Tabled.

#### **LEMP Adoption (Local Emergency Management Plan)**

Tabled.

### **OLD BUSINESS**

#### **Town Projects Strategic Planning**

This is on hold until the Microsoft Teams software environment is in place.

#### **Lake Morey Alum Treatment Updates**

Berger relayed his conversations with Dominic concerning payments.

The Alum treatment is scheduled for May 28 – 29, 2024.

#### **4<sup>th</sup> of July Parade Updates**

The parade committee held a meeting last week. The committee decided against holding the celebration in Bradford.

The Fire Station is willing to hold a chicken barbecue and an Open House.

There will be a Flea Market on Route 5 at the railroad station.

The Selectboard requests that there is no organized activity on the Town Common.

The parade committee will meet again next week.

Ed Note: The 4<sup>th</sup> of July activities this year are curtailed due to an anticipation of increased traffic on Route 5 during construction on I-91.

### **Ordinance and Procedures Discussion**

Lockwood chose the Public Festival Ordinance for review.

### **ORDERS & CORRESPONDENCE**

Completed.

### **APPROVAL of April 29, 2024, Draft Minutes**

**MOTION:** Miranda Clemson/Lance Mills moved/seconded the motion to approve the minutes from 04-29-24 as amended. The motion passed unanimously.

### **ACTION ITEMS/ASSIGNMENTS/AGENDA**

Berger: Fire Truck contract; Discuss Capital Budget with Jess.

All: Get an inventory of the ordinances.

### **EXECUTIVE SESSION**

None.

**NEXT SELECTBOARD MEETING: Monday, May 13, 2024.**

### **ADJOURN**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:34 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker