



**Selectboard Meeting Minutes**  
**Final**  
**Town of Fairlee Town Hall**  
**Monday, August 14, 2023**

**CALL TO ORDER:** Lance Mills, Chair, called the meeting to order at 6:02 PM.

**PRESENT**

**Selectboard Members:** Lance Mills, Chair; Peter Berger, Vice Chair; Cathy McGrath  
A quorum was met.

**Town Administrator:** Tad Nunez

**Treasurer:** Lisa Hinsley

**Town Clerk:** Georgette Wolf-Ludwig

**Minutes Taker:** Patty Tompkins

**Visitors in person:** Wayne Briggs, Miranda Clemson, Ken Champagne,  
Andrew Godfrey, Lillian Gahagen

**Visitors on ZOOM:** Joseph Donahue

**AGENDA APPROVAL AND MODIFICATIONS**

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to approve the agenda as written. The motion passed unanimously.

**PUBLIC AND STAFF COMMENTS/REPORTS**

**Zoning Administrator's Report**

The Selectboard reviewed Brimmer's report and discussed the following Tri town topics:

- Changes in the Town of Thetford
  - Village Store
  - Brian Stores as the new Town Manager
  - Change in Selectboard members

**Police Report**

Chief Briggs reviewed the July 2023 Law Enforcement Activity report (see below).

All participated in a discussion on the security of the Town Hall building.

In September, Briggs will return to his winter schedule.

### **July 2023 Fairlee Law Enforcement Activity Report**

The month of June Fairlee had a total of 61 calls broken down as follows:

Vermont State Police: 29 incidents consisting of:

7 Traffic Stops. (5 on the interstate)

3 Agency assist.

2 Family fights.

2 Mental health.

2 Alarms.

3 Information

2 Motor vehicle crashes (On I-91)

2 Traffic hazards (on I-91)

1 ea. Citizen assist, Sex assault, Suspicious, Disabled vehicle (On I-91), Burglary, Social media.

Fairlee Police Department: 32 incidents consisting of:

11 Traffic stops.

7 Agency assist.

4 Directed patrols.

2 Abandon vehicles.

2 Suspicious.

1 Disorderly conduct (with arrest)

1 ea. Citizen assist, Unlawful mischief, Trespassing, Littering, V.I.N. check.

### **Town Administrator's Report**

Nunez reviewed his weekly report with the following highlights:

- The Lake remains clear of cyanobacteria as of this TA report date.
- A new milfoil count and location chart will be forthcoming.
- There was a rumor that the Town will do another procellaCOR treatment. The Town is not preparing to do a treatment in 2024.
- Greg Allen created a brief PowerPoint on the history of cyanobacteria in Lake Morey.
- The beach docks are scheduled to be taken out on Friday Sept. 8th.
- The Beach Manager's last day was Friday August 11. The beach will remain open for now. The lane buoys will be removed in mid-August.
- The annual Municipal Roads General Permit report was submitted.

Nunez shared photos of the joist work done at the Town Library.

### **Georgette Wolf-Ludwig**

Wolf-Ludwig mentioned that the Historical Society will hold an event on 8/23/23 to accept the Carrabce family's generous donation of the Samuel Morey experimental copper boiler.

## **NEW BUSINESS**

### **Meet with Fire Dept. – Discuss purchase of new fire truck**

Ken Champagne, Fire Chief, and Andrew Godfrey, Deputy, were present.

Champagne relayed:

- There will be a 7-10 percent cost increase since last year's quote.
- Expect a 22-month turnaround once the order is placed.
- The average cost of a new truck is \$500K.

Discussions continued on the following:

- Grants versus loans
- Find out FEMA grant requirements
- Share information in two weeks

### **Addressing homelessness in Fairlee**

Miranda Clemson came to address homelessness in Fairlee. She would like the Town to begin thinking about how it will respond to the following:

- What if a camp is set up? Who will address it, the town or the state?
- Will 211 be used?
- What about setting up a Food Pantry?

### **Elevator service/maintenance contract**

Nunez told how the Otis service company has been providing no service and has not been fulfilling its contract. The Town has been paying monthly service fees.

The Town elevator needs an inspection. Mills and Berger recommend that a lawyer review the contract and write a letter to terminate the contract.

## **OLD BUSINESS**

### **Old Fire House – Structural Assessment report review**

Berger recommends that more grant research is needed.

All praised the Structural Assessment report.

### **Short Term Rental Ordinance review – up-date**

Tabled.

### **ARPA use of funds for Town projects**

Nunez submitted a detailed report showing the status on each committed ARPA Town project.

### **TA transition – Town hall staff job sharing responsibilities**

A tentative staff schedule was put into place to cover the TA day-to-day functions.

## **ORDERS & CORRESPONDENCE**

Completed.

## **APPROVAL of August 7, 2023, Draft Minutes**

**MOTION:** Cathy McGrath/Peter Berger moved/seconded the motion to approve the minutes from 08-07-23 as amended. The motion passed unanimously.

## **ACTION ITEMS/ASSIGNMENTS**

McGrath: Look into drone displays

Berger: Investigate FEMA grants for a new fire truck

## **EXECUTIVE SESSION**

**MOTION:** Cathy McGrath/Peter Berger moved/seconded the motion to open the Executive Session for personnel reasons. The motion passed unanimously.

Opened: 8:01 PM

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 8:29 PM

**No action taken.**

**NEXT SELECTBOARD MEETING: Monday, August 21, 2023.**

## **ADJOURN**

**MOTION:** Cathy McGrath/ Peter Berger moved/seconded the motion to adjourn the meeting at 8:30 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker