



**Selectboard Meeting Minutes**  
**Final**  
**Town of Fairlee Town Hall**  
**Monday, July 3, 2023**

**CALL TO ORDER:** Lance Mills, Chair, called the meeting to order at 6:00 PM.

**PRESENT**

**Selectboard Members:** Lance Mills, Chair; Peter Berger, Vice Chair; Cathy McGrath  
A quorum was met.

**Town Administrator:** Tad Nunez

**Minutes Taker:** Patty Tompkins

**Visitors in person:** None

**Visitors on ZOOM:** None

**AGENDA APPROVAL AND MODIFICATIONS**

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to approve the agenda as written. The motion passed unanimously.

**PUBLIC AND STAFF COMMENTS/REPORTS**

**Zoning Administrator's Report**

The Selectboard reviewed Brimmer's report. It contained the following topics:

- Rain may interfere with the slab pour for the bus shelter foundation.
- Short term rentals: preparing an application packet to be heard on 7/26/23. Started to contact property listers about permit requirements.
- The next hearing date for the DRB is July 12.
- Issued permit 23-Z-08 for a Vermod placement on Terry Hill Road.
- Issued permit 23-S-01/23-Z-09 for the patio pergola and dining/event use for Chapman's Store.

**Town Administrator's Report**

Nunez reviewed his weekly report with the following highlights:

- Street sweeping is scheduled for Wednesday July 12th.
- The structural engineer review of the old Fire station is complete. The structural assessment report is expected by the end of July.

- There is just under \$1M available in Emerging Contaminants funds which are 100% forgivable. The State has not set any restrictions on the use of these funds, meaning they can go towards any EC eligible planning or construction loan. Fairlee's Lake Morey project is above the funding line, meaning they are eligible to apply for a loan.
- Oliver Pierson is optimistic that the alum permits can be completed in time for an early summer 2024 treatment.
- Submitted a reimbursement request for \$22,377.85 for the wastewater/septic project. Total reimbursement is \$76,000.
- Completed the grant close out for the Better Roads project. Project total \$29,889.61. Grant amount \$16,200. Town match \$13,689.61.
- The Town is responsible for the parking lot repairs at Leda's Pizza. The repair cost could be as high as \$5,000. Surface water and a sink hole developed after the Town water line project was completed.

## **NEW BUSINESS**

### **Town Forest - Bald Top Foliar Invasive Plant Treatment (motion/signature)**

Discussion on funding and application method.

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to approve the Bald Top Foliar Invasive Plant Treatment. The motion passed unanimously.

Bill Fitzhugh would like to continue his archaeological research in the Town Forest. The Selectboard supports his continued research.

Dan Ludwig was able to connect via Zoom briefly to see if anyone had questions concerning the foliar invasive plant treatment.

## **OLD BUSINESS**

None.

## **ORDERS & CORRESPONDENCE**

Received a thank-you letter from the Upper Valley Trail Alliance for a \$100 contribution.

Orders completed.

## **APPROVAL of June 26, 2023, Draft Minutes**

**MOTION:** Cathy McGrath/ Peter Berger moved/seconded the motion to approve the minutes from 06-26-23 as amended. The motion passed unanimously.

### **APPROVAL of June 26, 2023, Hearing Minutes**

The hearing minutes for the 'The Unified Development Bylaws' and 'To permit retail cannabis' will be separated into two documents.

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to approve the hearing minutes from 06-26-23 as amended. The motion passed unanimously.

### **ACTION ITEMS/ASSIGNMENTS**

Send out communication packets to remind people to vote on July 11.

### **EXECUTIVE SESSION**

**MOTION:** Cathy McGrath/Peter Berger moved/seconded the motion to open the Executive Session for personnel/TA reasons. The motion passed unanimously.

Opened: 6:45 PM

**MOTION:** Cathy McGrath/ Peter Berger moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 7:44 PM

### **Action Items**

Mills will send an email to staff and make a verbal offer to the candidate.

**NEXT SELECTBOARD MEETING: Monday, July 10, 2023.**

### **ADJOURN**

**MOTION:** Peter Berger/Cathy McGrath moved/seconded the motion to adjourn the meeting at 7:45 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker