



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, March 20, 2023

CALL TO ORDER: Lance Mills, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Lance Mills, Chair; Peter Berger, Vice Chair; Cathy McGrath
A quorum was met.

Town Administrator: Tad Nunez

Lister: Noël Walker

Minutes Taker: Patty Tompkins

Visitors in person: Clyde Blake

Visitors on ZOOM: Alex Nuti-de Basi

AGENDA APPROVAL AND MODIFICATIONS

MOTION: Cathy McGrath/Peter Berger moved/seconded the motion to approve the Agenda as written. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Clyde Blake

Reported potholes around Lake Morey.

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report and discussed the following topics:

- An interested party for an open position for the Development Review Board (DRB)
- Lake Morey homeowner septic systems

Town Administrator's Report

Nunez reviewed his weekly report with the following highlights:

- Town Administrator position posted in additional places
- The RT5 Stormwater Mitigation kick-off meeting was held Thursday 3/16 at 11 AM and the next design plan (60%) will be presented to the Selectboard in July 2023
- Sidewalk/crosswalk is in final review for the 111 permit process

- Solitude is trying hard to move forward the Lake Morey treatment permit application process, but securing a permit soon is unlikely
- Set the “one time” Town water use rate
- Vt Center Geographic Information announced the availability of updated Act 174 energy planning map products
- Annual review of the Town water system operations

NEW BUSINESS

Private Drive Name request (motion required)

MOTION: Cathy McGrath/Peter Berger moved/seconded the motion to accept the private drive name request of Echo Brook Lane. The motion passed unanimously.

Police dispatching agreement with Hanover NH Dispatch (signature required)

Lance Mills signed the agreement; Peter Berger witnessed it.

Approve Slate of Appointments (motion required)

MOTION: Peter Berger/Cathy McGrath moved/seconded the motion to approve the Slate of Appointments with the additions of:

Gary Gardener, Full time DRB Member

Clyde Blake, Fence Viewer

Tom Moore, Tri-Town Commission

Chad Pierson, Cemetery Commission

Robyn Noble, Recreation Council

The motion passed unanimously.

2023 - Appointment Slate

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expiration</u>
Animal Control Officer	Wayne Briggs	1 Year	March 2024
Collector of Delinquent Taxes	Jason Bachus	1 Year	March 2024
Chief of Police	Wayne Briggs	1 Year	March 2024
DRB Member	Vacant	3 years	March 2026
DRB Member	Tim Danen	3 years	March 2026
DRB Member	Bob Wertheimer	3 years	March 2025
DRB Member	William Dunnack	3 Years	March 2024
DRB Member	Vacant	3 Years	March 2024
DRB Member (Alternate)	Anthony Gahagan	1 year	March 2024
DRB Member (Alternate)	Gary Gardner	1 Year	March 2024
Emergency Management Coordinator	Lance Colby	1 Year	March 2024
ECFiber	Peter Berger	1 Year	March 2024
ECFiber- Alternate	Denis Lambert	1 Year	March 2024
Fence Viewers	Vacant	1 Year	March 2024
Fence Viewers	Larry Martin	1 Year	March 2024
Pound Keeper	Upper Valley Humane Soc.	1 Year	March 2024
Green Up Day Coordinator	Peter Berger	1 Year	March 2024
Inspector of Lumber, Shingles & Wood	Clyde C. Blake II	1 Year	March 2024
Lake Morey Commission Member	Donald Weaver	1 Year	March 2024
Lake Morey Commission Member	(Vacant)	1 Year	March 2024
Lake Morey Commission Member	Greg Allen	1 Year	March 2024
Lake Morey Commission Member	Bruce Durgin	1 Year	March 2024
Lake Morey Commission Member	Byron Stone	1 Year	March 2024
Town Agent to Transfer Real Estate	Georgette Wolf-Ludwig	1 Year	March 2024
Town Service Agent	Georgette Wolf-Ludwig	1 Year	March 2024
Town Constable	Dan Ludwig	1 Year	March 2024
Tree Warden	Larry Martin	1 Year	March 2024
Weigher of Coal	Clyde C. Blake II	1 Year	March 2024
Rep to Two Rivers-Ottawquechee RPC-Trans. Advisory Council	Tad Nunez & Smith Reed	1 Year	March 2024
Rep to Two Rivers-Ottawquechee RPC	Peter Berger	1 Year	March 2024
Rep to Two Rivers-Ottawquechee RPC – Energy Coordinator Advisory Committee	Vacant	1 Year	March 2024
Rep to CVSW Management District	Vacant	1 Year	March 2024
Representative to Green Mountain EDC	Peter Berger	1 Year	March 2024
Upper Valley Ambulance, Inc.	Richard Senn	1 Year	March 2024
Connecticut Joint Rivers Commission	vacant	1 Year	March 2024
Fairlee Scholarship Committee	Lisa Hinsley	1 Year	March 2024
Fairlee Scholarship Committee	Jane Chambers	1 Year	March 2024
Fairlee Scholarship Committee	Georgette Wolf-Ludwig	1 Year	March 2024
E911 Coordinator	Noël G. Walker	1 Year	March 2024
Tri-Town Commission	Peter Berger	1 Year	March 2024
Tri-Town Commission	Vacant	1 Year	March 2024
Tri-Town Commission	Vacant	1 Year	March 2024
Forest Board	Dan Ludwig	3 Years	March 2026
Forest Board	Mitch Phelps	3 Years	March 2025
Forest Board	Chaz Hinsley	3 Years	March 2025
Forest Board	Lauren Ludwig	3 Years	March 2024
Forest Board	Reg Cramer	3 Years	March 2024

2023 Elected Positions to be appointed for one year:

Auditor (1)	
Cemetery Commission (1)	Chad P.
Recreation Council Board (4)	Robyn Noble

OLD BUSINESS

Review of Town Administrator Job Responsibilities

MOTION: Peter Berger/Cathy McGrath moved/seconded the motion to approve the Town Administrator Job Responsibilities with amendments. The motion passed unanimously.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of March 13, 2023, Draft Minutes

MOTION: Peter Berger/Cathy McGrath moved/seconded the motion to approve the minutes from 03-13-23 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS

- McGrath: Edit Town Administrator Job Responsibilities; Inform Fairlee Community Arts on the VTrans presentation.
- Recreation Council conversation to honor volunteers

EXECUTIVE SESSION - Contractual & Personnel

MOTION: Cathy McGrath/Peter Berger moved/seconded the motion to open the Executive Session for contractual and personnel reasons. The motion passed unanimously.

Opened: 7:50 PM

MOTION: Cathy McGrath/Peter Berger moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 8:49 PM

Action Items:

1. Create a new contract rental agreement for prospective renter.
2. Follow up with Town attorney.
3. Board to reach out to Lisa Hinsley to finalize Town Treasurer employment agreement/understanding.

NEXT SELECTBOARD MEETING: Monday, March 27, 2023.

ADJOURN

MOTION: Cathy McGrath/Peter Berger moved/seconded the motion to adjourn the meeting at 8:50 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker