



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, February 05, 2024

CALL TO ORDER: Lance Mills, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Lance Mills, Chair; Peter Berger, Vice Chair.

A quorum was met.

Town Administrator: Ryan Lockwood

Town Clerk: Georgette Wolf-Ludwig

Lister: Noël Walker

Minutes Taker: Patty Tompkins

Visitors in person: Miranda Clemson, Wayne Briggs, David Adams

Visitors on ZOOM: None

AGENDA APPROVAL AND MODIFICATIONS

Move Selectboard Seat Appointment to Public and Staff Comments

MOTION: Peter Berger/Lance Mills moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Selectboard Seat Appointment

MOTION: Peter Berger/Lance Mills moved/seconded the motion to appoint Miranda Clemson to a seat on the Selectboard. The motion passed unanimously.

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report. The following topics were discussed:

- Requests the Selectboard to consider increasing the fee for a public hearing before the DRB from \$100 to \$150.

Town Administrator's Report

The Selectboard reviewed Lockwood's report. The following topics were discussed:

- Reviewed a meeting with SOLitude and the upcoming Alum treatment.
- A potential Library grant through the Department of Libraries.
- The Town Hall kitchen floor installation on 2/19/24.
- Looking into a replacement generator in the emergency services building.

Police Report

January 2024 Fairlee Law Enforcement Activity Report

The month of January Fairlee had a total of 69 calls broken down as follows:

Fairlee Police Department: 51 incidents consisting of:

- 17 Traffic stops.
- 9 Agency assist. (5 response for med calls)
- 8 Property checks.
- 5 Directed patrols.
- 2 Suspicious.
- 2 Animal complaints.
- 2 Parking complaints.
- 1 Burglary.
- 1 ea.: Theft, Citizen assist, Social media, illegal burning, VIN check. Plus one arrest from a 2023 embezzlement case.

Vermont State Police: 18 incidents consisting of:

- 3 Suspicious.
- 3 Motor vehicle crashes (2 on I-91).
- 2 911 hang up calls.
- 2 Alarms.
- 2 Motor vehicle complaints (both on I-91).
- 1 ea. Welfare check, Juvenile problem, Theft, Paperwork service, Family fight, Information.

NEW BUSINESS

MERP Grant Memo of Agreement Review and Signing
Signed.

Equalization Study Appeal Letter Signing

MOTION: Peter Berger/ Miranda Clemson moved/seconded the motion to approve the Equalization Study Appeal letter from the Town of Fairlee to the Property Evaluation Review. The motion passed unanimously.

Personnel Policy Updates

The change to the personnel policy affects the vacation policy for those that work less than 40 hours per work.

MOTION: Peter Berger/Miranda Clemson moved/seconded the motion to modify the personnel vacation time in the personnel Policy for the Town of Fairlee. The motion passed unanimously.

OLD BUSINESS

Financial Manager Position Updates

No updates.

Solid Waste Disposal and Burning Ordinance Discussion and Edits

Berger defined the Enforcement Officer as an administrative officer appointed by the Selectboard or any other law enforcement officer designated by the Selectboard.

The Selectboard reviewed the ordinance with new edits and will discuss it again next week.

MTAP Potential Projects Discussion

Discussed.

Short Term Rental Ordinance Petition Discussion

This topic will remain as a weekly agenda item until the hearing.

No discussion this evening.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of January 29, 2024, Draft Minutes

MOTION: Peter Berger/Lance Mills moved/seconded the motion to approve the minutes from 01-29-24 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

Berger: Work on Microsoft Teams.

Clemson: Get sworn in by Wolf-Ludwig.

All: Follow up on Alum treatment.

EXECUTIVE SESSION

None.

NEXT SELECTBOARD MEETING: Monday, February 12, 2024.

ADJOURN

MOTION: Peter Berger/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:42 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker

