

PLANNING COMMISSION
Organizational Meeting
MEETING MINUTES
Wednesday, March 2, 2022, at 6:00 PM
Town of Fairlee Town Hall
Grange Room
75 Town Common Road
Fairlee, VT 05045
and on Zoom

Wednesday, March 2, 2022

CALL TO ORDER: 6:10 PM

Rob Chapin called the meeting to order.

PRESENT

Commission Members: Rob Chapin; Susanne Pacilio (online); Sarah Berger; Miranda Clemson; Tim Danen; Smith Reed; Jane Chambers. A quorum was met.

Zoning Administrator: Chris Brimmer

Minutes Clerk: Joanna Bligh (online)

Visitors: None.

REVIEW OF AGENDA:

MOTION #1: Tim Danen moved, and Sarah Berger seconded the motion to approve the Agenda as amended.

- Brimmer noted that the election of new offices should be added to the Agenda.

Voice Vote: All in favor. None opposed. None abstained. The motion passed.

REVIEW OF MEETING MINUTES

MOTION #2: Susanne Pacilio moved, and Sarah Berger seconded the motion to approve the Minutes from **February 17, 2022**, as written.

Voice Vote: All in favor. None opposed. None abstained. The motion passed.

ELECTION OF OFFICERS

Nominations for Chair: Tim Danen nominated, and Suzanne Pacilio seconded the nomination of Rob Chapin as Chair of the Planning Commission for 2022.

Voice Vote: All in favor. None opposed. None abstained. The vote passed unanimously.

Nominations for Vice Chair: Smith Reed nominated, and Miranda Clemson seconded the nomination of Sarah Berger as Vice Chair of the Planning Commission for 2022.

Voice Vote: All in favor. None opposed. None abstained. The vote passed unanimously.

NEW MEMBER

Chair Chapin introduced Jane Chambers as a new member of the Planning Board.

During the meeting, Brimmer provided background on zoning and the Rural Resource Area transfer rights to Chambers.

STAFF AND PUBLIC COMMENTS: None.

NEW BUSINESS: None.

OLD BUSINESS:

Run Through of the First Public Outreach Session – March 9, 2022, at 7:00 PM

Members discussed slide by slide, which included notes with each slide, the second draft of the PowerPoint slides revised by Clemson and Vice Chair Berger for presentation at the first Public Outreach Session.

The members revised the presentation in two rounds. The title was revised to read: “Overview: Zoning Bylaw and Updated Zoning Map.” As revisions to the slide text was discussed, Brimmer provided the draft narrative. The Zoning Map slides were resorted as follows: Mixed Use, Lake Area, Lake Resort, Interchange Area, Village, Residential, and Rural Resource Area.

Brimmer requested that Clerk Bligh collect questions from the audience during the Public Outreach Meeting because he will be using those questions as background for the focused meetings.

The schedule of Public Outreach Meetings per topic were determined, as follows:

- Wednesday, March 9 – OVERVIEW
- Wednesday, April 6 – Village Area [*Changed to Wednesday, April 13*]
- Wednesday, April 4 – Rural Resource Area
- Wednesday, June 1 – Buying and Selling Development Rights
- Wednesday, July 6 – Into the Weeds: Overlay Districts
- Wednesday, August 3 – Review and In-Depth Q&A and PUBLIC HEARING

The members discussed the postcard text, and Chair Chapin volunteered to provide a write up of the postcard via email. Brimmer stated that the mass mailing was completed, and the next round of mailings will be from a focused list. Brimmer noted that he will obtain a chart of the Rural Resource Area transfer of development rights from Kevin Geiger, TRORC.

Next Meetings:

- **Public Outreach Meeting, Wednesday, March 9, 2022, at 7:00 PM**
- **Regularly scheduled meeting, Wednesday, April 6, 2022, at 6:00 PM**

ADJOURN

MOTION #3: Tim Danen moved, and Vice Chair Berger seconded the motion to adjourn the meeting at 8:04 PM.

Voice Vote: All in favor. None opposed. None abstained. The motion passed unanimously.

*Transcribed by
Joanna Bligh, Minutes Clerk*