

**Town of Fairlee Auditors**  
**Meeting: Saturday, January 28, 2023 • 10:00 a.m. • Fairlee Town Hall**

**Minutes – DRAFT**

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- 1) Meeting was called to order at 10:15 a.m.
- 2) Approved minutes of the March 25<sup>th</sup>, 2022 meeting. Follow-up tasks to be completed.
- 3) Proofing of Town Report postponed due to late submissions.
- 4) Reviewed financial statements for 2022. Upon review, we have the following questions:
  - How is the town negotiating contracts? Fuel, services, and how often do these go out to bid? With the economic concerns, what about town “buying pools”? (Sandra helped coordinate fuel buying for a church which saves a lot of money for individual members) Example: March 31, 22 – \$139.1 gal @ \$5.449 for library
  - Recommend delineating benefits to/for employees, i.e. listing salary and total benefits package (for transparency)
  - Questions for Lisa: Is there an overpayment to First National Bank of Omaha (check #36441 and note of online payment on 12/20/22); and only 1 Select board signature on the accounts payable sign off for 12/20/22
- 5) Meeting adjourned at 12:07 PM

Next meeting planned for February 25, 2023 at 10:00 AM at Town Hall

Respectfully submitted,

Jane Wilson Chambers, secretary