



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, October 20, 2025

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Miranda Clemson, Vice Chair; Lance Mills
A quorum was met.

Town Administrator: Ryan Lockwood

Minutes Taker: Patty Tompkins (via Zoom)

Visitors in person: Moriah Ludwig, Diane Mello, Marc Roy, Rick Gagnon,
Clyde Blake, Gary Gardner, Mary Dupont, Elliot Dupont

Visitors on ZOOM: None.

AGENDA APPROVAL AND MODIFICATIONS

Table Zoning Administrator's Report under Public and Staff Comments.

Table Town Hall Rental Procedures Discussion under New Business.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Marc Roy

Roy, a resident and business owner on Main Street, came to report on rowdy activity at the Fairlee Park and Ride. These include revving and backfiring of car engines, tipping over the porta potty, yelling, and throwing beer cans on the railroad tracks. The group also vandalized the EV Charging station and the bus stop.

Roy has reported it to the State Police three times, and they never showed up.

Mary Dupont asked if there was video surveillance.

Clyde Blake mentioned that Grays Electric uses security cameras.

The Selectboard will speak with the County Sheriff and local police departments, as well as look into video and light surveillance systems.

Clyde Blake

Blake asked about the brush at the cemetery grounds and if it was cut back. Lockwood informed him that the Cemetery Association contracted Mike Wright to do trim work.

Blake congratulated the road crew for doing an excellent job with repairs around Lake Morey and inquired about the potential use of the Town Hall for Lions Club meetings.

Moriah Ludwig

Ludwig is a member of the Rivendell School Board representing Fairlee. She came to share the results of the building consolidation study and announce that there will be a public forum on Wednesday, 10/29, at 6:00 PM at Rivendell Academy. She is urging the Selectboard and Fairlee voters to attend the forum.

The Samuel Morey Elementary School is in the study. Keeping the school open is a challenge with it being part of an interstate school system and in need of repair.

Focus groups will be forming and it is important that Fairlee is represented.

Zoning Administrator's Report

Tabled.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- Stormwater Phase I Update: Project details will be reviewed with Jonathan Blake and Chris Rivet from Dubois & King.
- Stormwater Phase II Update: Chris Rivet from Dubois & King and Lockwood visited the proposed project site. They are waiting on the 1111 permit from the State to dig the test pits. Once done, the plans will be sketched out to 30% completion and presented to the Selectboard for review and acceptance.
- Highway Update: Work is expected to start this week. Jonathan Blake anticipates a four-day turn around for completion. Notices have been distributed, and nearby residents in the Terry Hill area have been contacted.
- Water System Capacity Update: Still waiting for the final report from RCAP.
- Transfer Station Power Update: Still waiting for a quote from Green Mountain Power. The Town also needs the Gladstones to send an email releasing the Town from an agreement that would require additional payment to them for running power from the existing pole.
- Library Building Rehab Update: The Library Trustees, Brook Lewis, Library Director, Lockwood, and Jeremy Greeley will meet on 10/23/25 at 2:00 pm to discuss library renovations.
- Library Lot Lighting Update: Jonathan Blake and Blackhill Electrical will set a work date.
- TA Office: Lockwood will be out of the office on Friday 10/24/25.

Mills asked about the area between the sidewalk and Rt. 5 and if it was the town's responsibility to maintain it. Lockwood responded that there is an agreement in place to have the footpaths and sidewalks cleared in the spring and fall.

NEW BUSINESS

Crandall Property Access Permits Discussion

The Selectboard reviewed the project and the creation of a temporary road.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the right-of-work application for Roger Crandall, tax parcel M222117.000. The motion passed unanimously.

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the permit application for Roger Crandall, tax parcel M222117.000. The motion passed unanimously.

Town Hall Rental Procedures Discussion

Tabled.

Solid Waste Ordinance Update Discussion

The Board discussed furniture and junk left on the side of the road for long periods of time. Discarded items that remain after a period of ten days are considered trash. This discussion will continue as the Board makes refinements to the ordinance.

OLD BUSINESS

Statewide Drought Discussion

The Board discussed being able to provide residents with information about water conservation during the drought.

Conservation Commission Discussion

Nothing new to report.

Selectboard Priorities Discussion

The focus is on Town facilities, and the Town Office is thoroughly evaluating the Town Hall. Some old and unused items at the old fire station have been discarded.

Transfer Station Layout Discussion

A contractor has just completed removing eight loads of brush from the Transfer Station and will be submitting an invoice.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of October 14, 2025, Draft Minutes

MOTION: Miranda Clemson/Peter Berger moved/seconded the motion to approve the minutes from 10-14-25 as written. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

- Mills will work on the Solid Waste Ordinance.
- Berger will work on the Conservation Commission.

- All will look consider surveillance systems and an action plan for the Park and Ride vandalism.

EXECUTIVE SESSION

None.

NEXT SELECTBOARD MEETING: Monday, October 27 , 2025.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:30 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker