



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, July 07, 2025

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:01 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Miranda Clemson, Vice Chair; Lance Mills
A quorum was met.

Town Administrator: Ryan Lockwood

Town Treasurer: Jess Chase (via Zoom)

Minutes Taker: Patty Tompkins (via Zoom)

Visitors in person: Clyde Blake, Tim Piper, Jonathan Blake, Jackson Blake

Visitors on ZOOM: Lisa Hinsley (partial)

AGENDA APPROVAL AND MODIFICATIONS

Add Executive Session for Contractual

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Clyde Blake

Clyde commented that there are numerous potholes on Maurice Roberts Memorial Highway and Lake Morey Road. The Board responded that they are aware of the road conditions, Mike Wright's contract will be up 9/1/25, and they are interviewing candidates.

Blake asked about the Cemetery upkeep. Mills commented that the Cemetery Commission has not met yet this spring. They will inform Blake when a meeting is scheduled.

Tim Piper

Tim's business provides services in the dirt industry. He put a bid in for the Town maintenance position. He sees the position as taking care of roads and culverts, plowing in the winter, and preventing problems from arising.

Jonathan Blake

Blake is the owner of J. and J. Blake Excavating. He currently maintains the roads in West Fairlee and is in his 20th year of providing plowing services. He has three crews and a fleet of equipment.

Police Report

Tabled.

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- A fraudulent posting on Indeed (a web job board) listed an ad for a Town Administrator in Fairlee.
- The quote for the upgraded lighting on the bandstand came in at \$5,335. The electrician will give a work date soon.
- The brush pile at the Transfer Station needs to be ground down. Lockwood is looking for a new company that will provide this service.
- The signs and safety devices were ordered for the HSIP (highway safety improvement program) grant that was applied for in 2022. Lockwood will consult with Tad Nunez on the placement of these safety items. The signs consist of chevrons for sharp corners, and curved road signs.
- Talks are underway with Green Mountain Power to extend power at the Transfer Station for compactors. The good news is that there is already phase 3 power running to the transfer station gate.
- The results from the latest ProcellaCOR treatment arrived yesterday: the water test shows less than 1ppm traceable in the lake water sample. This is great news for the lake users.

NEW BUSINESS

Highway Contractor Bids Review (may require motion)

The Board will open the bid review process when all three bidders have met with the Board.

OLD BUSINESS

Work in the Right of Way Application Revision (requires motion)

The Selectboard reviewed the template for the Right of Way Application and would like to make a few modifications. No motion was made at this time.

Selectboard Priorities Discussion

There may be some grants available in the Fall. The Town Library is short of approximately \$150K for the cost of structural engineering studies.

The priority list will be distributed in the office for feedback.

Town Highway Discussion

The Board would like to meet and have an agreement with the current Road Foreman of tasks that will be completed by September 1, 2025.

- Indus Road Preservation Discussion
Discussion about chip sealing, crack filling, and a different way of approaching road maintenance.

Transfer Station Layout Discussion

The layouts created by Berger were reviewed.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of 6/30/25, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 6/30/25 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

- Think about a design for a beach gate at the Town Beach.
- Hold LMPA discussions around wake boats.

EXECUTIVE SESSION

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for contractual reasons. The motion passed unanimously.

Opened: 7:55 PM

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 7:58 PM

Action Item:

The Selectboard will return the security deposit to Rooted Entertainment along with a note of appreciation.

NEXT SELECTBOARD MEETING: Monday, July 14, 2025.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:58 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker