

# MEMORANDUM

From: ZPED  
To: Selectboard

Date: 7/7/2025

Re: Weekly Report

- I've made the changes to the Work In The Right of Way permit form, and it is ready for your approval. I would like to proceed with the general design on the rest of the forms.
- I have attached the maps and Act 181 handout from the TRORPC presentation from the Planning Commission meeting. We have been asked to mark them up and make suggestions for changes. From the presentation I believe that a combination of nomenclature accommodation and work arounds should pretty much land us where we are now. I think the trick of this will be with the Land Use Board and getting class 1b for the entire water system and a workable growth area for affordable single family homes adjacent to the Village. Getting a better outlook on the regional map would go a long way to doing that.
- The Planning Commission agreed to a program for needs assessment. Once a month public listening sessions through the end of the year target neighborhoods as laid out by direct mail. The information gathered from these guided sessions will then be used to form a 6-10 binary short survey that we will use to collect general data but also use to draw residents into a longer 10-15 minute survey to develop information in depth. I would anticipate the listening sessions would run through the end of the year with the survey work completed by April 2026.
- I need a clear choice for the 2026 Municipal Planning Grant. I think it may come down to budgeting. We can do a more professional needs assessment and survey for around \$15,000 which would put our match at \$3000. A study to support impact fees is more in the \$50,000 range which would put our match at \$10,000. I would expect that useful work product and data would be commensurate with the budget.
- I have attached a packet of photos and a non-scaled layout map of the Groton/Ryegate Transfer Station. They have a very comprehensive presort program. The two keys to this are volunteer manning of the site (usually two on Fridays (3-6pm along with the attendant from Pete's Rubish and three on Saturday morning 8-12am with the Pete's attendant); and the development of other revenue streams (e.g. bulk item disposal, construction disposal, large item scrap metals, tire disposal fees, deposit retrieval). The building is designed without power or water. They are a member of Northeast Kingdom Waste Management District. They also have a "swap shop" and I must admit that I have gotten books, cook wear, and small furniture items there myself. The place is run more like a community gathering spot as there is no real commercial district and the library is in the next town over.

*Over*

- The 2026 Park and Ride Grant, I'm hearing lighting and the accompanying electrical upgrades to serve it. I understand you also have a lighting project for the Library, and we have existing lot lighting in the Park and Ride. I would suggest that some standard design be adopted to unify the sense of place for the Village and provide a template for future streetlighting when the electric goes underground.