



**Selectboard Meeting Minutes**  
**Final**  
**Town of Fairlee Town Hall**  
**Monday, May 19, 2025**

**CALL TO ORDER:** Peter Berger, Chair, called the meeting to order at 6:01 PM.

**PRESENT**

- Selectboard Members:** Peter Berger, Chair; Miranda Clemson, Vice Chair; Lance Mills  
A quorum was met.
- Town Administrator:** Ryan Lockwood
- Town Clerk:** Georgette Wolf-Ludwig (via Zoom)
- Finance Manager:** Jess Chase (via Zoom)
- Minutes Taker:** Patty Tompkins (via Zoom)
- Visitors in person:** Wayne Briggs, Dan Ludwig, Reg Cramer
- Visitors on ZOOM:** Bernice Mills, Lynne Fitzhugh, Peter Guest, Alex Nuti-de Basi

**AGENDA APPROVAL AND MODIFICATIONS**

*Add Executive Session for legal reasons*

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

**PUBLIC AND STAFF COMMENTS/REPORTS**

**Police Report**

Chief Briggs presented his April 2025 report. He also informed the Board that the State will be putting speed-detecting cameras in work zone areas.

**April 2025 Fairlee Law Enforcement Activity Report**

The month of April Fairlee had a total of 77 calls broken down as follows:

Fairlee Police Department: 62 incidents consisting of:

- 23 Property checks.
- 19 Traffic stops (with 1 arrest)
- 6 Citizen assist.
- 4 Agency assist.
- 3 Animal complaints.
- 2 Directed patrols.
- 1 ea. Motor vehicle complaint, Medical, Suspicious, Welfare check and Motorist assist.

Vermont State Police: 15 incidents consisting of:

- 4 Traffic stops (3 on I-91).
- 3 Alarms.
- 3 Crashes (2 on I91).
- 2 Motor vehicle complaints (1 on I-91).
- 1 ea. Assault, Disabled vehicle (I-91) and Welfare check.

## **Zoning Administrator's Report**

The Selectboard reviewed Brimmer's report.

## **Town Administrator's Report**

Lockwood presented his report and gave updates on the following:

- The Recreation Council will meet at the Town Hall on 5/20 at 5:00 PM.
- The American Legion will be performing a Memorial Day ceremony at the Monument on the Town Common on Monday the 26<sup>th</sup> at noon.
- The milfoil treatment for Lake Morey is in the final stage of approval from the State. Notices will be given to abutters and placed at access points to warn folks of the treatment and the timeline. The treatment is scheduled for 6/17, there will be no swimming until the afternoon of 6/18, and no usage of water for irrigation until 6/20.
- The application for the Bridge + Main project funding has been re-applied for through Representative Balint's office, at the Rep's request, naming the Town as the subgrantee rather than Village Ventures. This change will make the funds Federal rather than State and will require a higher level of paperwork from us. The chance of receiving funds is nearly 100% since her office picked this project out of many others.
- After holding interviews, Jon Gillespie will be offered the Transfer Station position.
- Mike Wright and Lockwood will work on the Work in the Right of Way Permit to include more detailed questions. The questions will cover a variety of situations that the current application does not bring up, such as road closures, safety needs, and working in conjunction with other Town departments.

## **NEW BUSINESS**

### **Forest Trails Discussion w/ Forest Board**

Dan Ludwig and Reg Cramer were present for the Forest discussion.

It was determined that ATV's are not a problem since there is no access to the trail system by an ATV. The Beaver Trail and the Wetlands Trail are closed.

Miranda Clemson, Peter and Arlene Guest, and the Forest Board will work together to update the trail maps.

### **Lake Morey Festival Application (requires motion)**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the Town of Fairlee Festival Application by Paige Radney representing the Lake Morey Resort. The motion passed unanimously.

### **Town Hall Event Usage Request (requires motion)**

Lockwood received a request to have a weekly Bingo event. More information is needed.

### **Grand List Extension Approval (requires motion)**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the 30-day extension by the Listers for the 2025 Grand List Abstract. The motion passed unanimously.

## **Local Hazard Mitigation Plan Discussion (requires motion)**

No motion at this time.

## **OLD BUSINESS**

### **Transfer Station Layout Discussion**

Miranda Clemson and Georgette Wolf-Ludwig would like to put up a semi-permanent sign board at the north end of the Transfer Station. The Selectboard approved the sign and will find help to install it.

### **Town Highway Discussion**

The installation of the speed humps and stenciling around Lake Morey Road must be coordinated with Mike Wright. Information will be placed on different media platforms to warn residents about the speed humps, so they will not be surprised by them.

## **ORDERS & CORRESPONDENCE**

Completed.

### **APPROVAL of May 12, 2025, Draft Minutes**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 05-12-25 as amended. The motion passed unanimously.

### **ACTION ITEMS/ASSIGNMENTS/AGENDA**

- Update the Town Forest trail maps.
- Obtain the tools needed to install the speed humps.

## **EXECUTIVE SESSION**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for legal. The motion passed unanimously.

Opened: 7:19 PM

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 7:51 PM

**No action taken.**

### **NEXT SELECTBOARD MEETING: Monday, June 2, 2025.**

## **ADJOURN**

**MOTION:** Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:51 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker