



Selectboard Meeting Minutes
Final
Town of Fairlee Town Hall
Monday, January 13, 2025

CALL TO ORDER: Peter Berger, Chair, called the meeting to order at 6:00 PM.

PRESENT

Selectboard Members: Peter Berger, Chair; Lance Mills, Vice Chair; Miranda Clemson
A quorum was met.

Town Administrator: Ryan Lockwood

Minutes Taker: Patty Tompkins

Visitors in person: None

Visitors on ZOOM: Cyrie Lange, Deecie Denison, Clint Bissell, Peggy Bissell,
Laura Tucker, Lynn Fitzhugh

AGENDA APPROVAL AND MODIFICATIONS

Add Surface Water and Route 5 Corridor Discussion to Public and Staff Comments

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the agenda as amended. The motion passed unanimously.

PUBLIC AND STAFF COMMENTS/REPORTS

Zoning Administrator's Report

The Selectboard reviewed Brimmer's report.

Town Administrator's Report

Lockwood presented his report and gave updates on the following:

- Lockwood met with Richard Amore, USDA, to discuss funding and potential paths for building projects. Amore explained that the USDA does not cover "soft costs," such as architectural and engineering plans. He mentioned resources that may fund the planning phase: VT Building Communities Grants, Northern Borders for the Library, and The Municipal Planning Grant programs. The Town has an active Municipal Planning Grant, which if they agree to an amendment could cover \$20k toward the admin building plans and \$20k toward the library plans. Amore offered help when the construction phase approaches. Amore confirmed that the costs for the plans from Mudge-Greeley are accurate to industry standards.
- Lockwood will be meeting with Larry Smith, Loss Control Agent with the insurance group, PACIF, tomorrow morning at the Town Beach to discuss the Town taking over the Lake Morey Ice Trail.

- Noel Walker and Lockwood met with All-Access to discuss the results of the Cyber Security Pen Test from late last year. Five critical problems that were handled by All-Access. They recommend password changes and security tests are done annually, which would add another \$3k to the IT budget. Since it was just done late in 2024, should it be postponed in 2025 and budget it for the beginning of 2026?
- The Old Church Theater proposed Town Hall usage calendar is included in your packet. Even doing three shows would tie up the Hall for quite some time. (Lengthy discussion followed.)

NEW BUSINESS

Lake Morey Ice Trail Discussion

Mark Avery reviewed signage and safety regulations with Lockwood. Benches and cones are set up at the Town Beach. The Ice Trail has a 15 year history.

Conservation Commission Discussion

Berger began the discussion by thanking the group for their work and reminding them that the Selectboard is in favor of a Conservation Commission.

Clemson mentioned a concern with invasives spreading in Town that could be addressed by the Commission, and an understanding that Conservation Commissions can get donations not available to towns.

Lynn Fitzhugh spoke of a meeting to be held on 1/21/25 with panelists from other towns. The intent of the meeting is to give Fairlee townspeople an idea of what a Conservation Commission can do.

Selectboard Workshop Meetings Discussion

A few workshops will be scheduled to work through budget items with department heads.

2025 Budget Review

The Selectboard reviewed the current revision.

OLD BUSINESS

Transfer Station Layout Discussion

Mills prepared a diagram of the existing station. It showed the placement of existing bins, the ramp, and traffic flow.

The Selectboard is working on a revised traffic flow with safety first in mind. They are reviewing the transfer station contract for recyclables.

Village Wastewater Discussion

No updates at this time.

Emergency Vehicles Discussion

The Selectboard will look into the need for Fire Department vehicle radios.

Festival Ordinance Discussion and Approval

Tabled.

ORDERS & CORRESPONDENCE

Completed.

APPROVAL of January 06, 2025, Draft Minutes

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to approve the minutes from 01-06-25 as amended. The motion passed unanimously.

ACTION ITEMS/ASSIGNMENTS/AGENDA

- Berger: - Follow up with the Fire Department about radio needs.
Mills: - Have Festival Ordinance ready to sign.
- Update Transfer Station diagram.

EXECUTIVE SESSION

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to open the Executive Session for contractual reasons. The motion passed unanimously.

Opened: 7:29 PM

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to come out of the Executive Session. The motion passed unanimously.

Came out: 7:38 PM

No action taken.

NEXT SELECTBOARD MEETING: Wednesday, January 22 , 2025.

ADJOURN

MOTION: Lance Mills/Miranda Clemson moved/seconded the motion to adjourn the meeting at 7:38 PM. The motion passed unanimously.

Attest: Patty Tompkins, Minutes Taker